Zebra
Workcloud
Task Management™

Check

Want to streamline and standardize on-site procedures across your organization? With Workcloud Check, you can quickly create organized and prioritized checklists of routine daily tasks, so front-line staff can consistently execute multi-step activities on time and according to best practices.
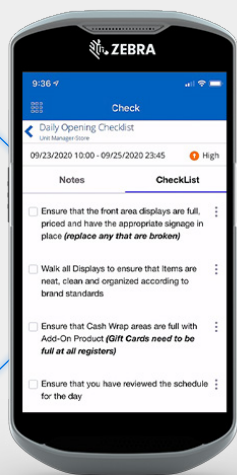
Daily Tasks Made Simple

Standardize Operations

- Create new checklists from scratch or using a template
- Update existing checklists easily
- Launch standardized checklists to the relevant location, district, region, or the entire organization

Communicate Clearly to the Field

- Supplement checklists with images or explanatory notes to ensure that employees have all the information at their fingertips to complete activities

Improve Checklist Organization

- Use a simple interface to sort all open checklists by type, priority, deadline, or status
- Enable team members to easily access any checklist from their mobile device, making it simple to execute important activities quickly and completely

Workcloud Check in Action

Daily Opening List:
Simplify daily processes with a comprehensive, step-by-step checklist of opening procedures for stores, restaurants, branches and more

New Promotions:
Provide on-site teams with a checklist that ensures all signage and supplementary promotional materials are displayed properly and in the correct locations

Routine Cleaning:
Ensure nothing is missed and cleanings are thorough for restrooms, dressing rooms, seating areas, and other customer-facing facilities

Food Safety Procedures:
Create checklists to ensure that food safety guidelines and rules are being followed consistently and recalls are properly executed and documented

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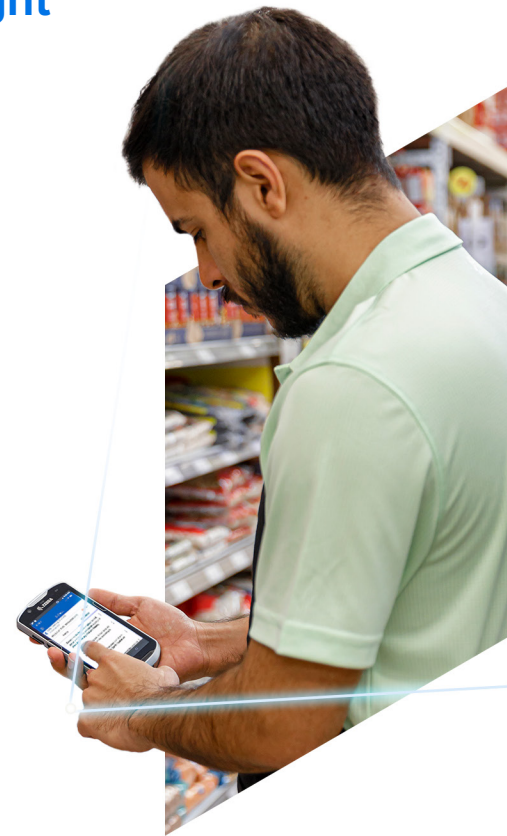# Improve Line-of-Sight for Managers

Gain Real-Time Insight
Send real-time notifications to managers or checklist creators when activities are complete

Manage by Exception
View the completion status of associates' checklists in real time and also see performance by department or location

Analyze Completion and Compliance
Create audit trails for completed checklists to ensure compliance across your organization and identify patterns to drive intelligent operational improvements

Transform On-Site Operations with Workcloud Check

Take advantage of the Workcloud Workforce Optimization Suite to help you optimize on-site execution and labor operations.

Advanced Analytics
Get detailed, customized reporting on metrics that count such as time to completion, non-compliance and completion rates

Capacity Planning
Understand how daily, repeated activities impact on-site workloads and workflows to accurately plan for and assign other projects and initiatives

Labor Scheduling
Account for checklist activities when forecasting and scheduling on-site teams so your locations are always adequately staffed

To learn more about how Zebra can help your business simplify operations, improve communications and optimize labor decisions, contact us today.

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