## Making a PTT Call
1. Tap 📞 Contacts.
2. Select one or more (up to 250) recipients.
3. Press and hold 🕹️ Push To Talk.
4. Upon hearing the grant tone, begin speaking.
5. Release 🕹️ when finished.
6. A call session will remain active for 30 seconds. To end the call, tap ⏯️ End Call.

## Making a Group Call
1. Tap 📞️ Groups.
2. Select the desired group.
3. Press and hold 🕹️ Push To Talk.
4. Upon hearing the grant tone, begin speaking.
5. Release 🕹️ when finished.
6. A call session will remain active for 30 seconds. To end the call, tap ⏯️ End Call.

## Making an Alert Call
1. Tap 📞 Contacts.
2. Select the desired contact.
3. Press and hold the contact to open the context menu.
4. Tap Alert Call.
   - If the contact answers the call, you are placed in the call.
5. Press and hold 🕹️ Push To Talk.
6. Upon hearing the grant tone, begin speaking.
7. Release 🕹️ when finished.
   - A call session remains active for 30 seconds.
8. To end the call, tap ⏯️ End Call.
   - If the contact ignores the call, tap Cancel to end the call or Send Message to send a text message to the contact.
   - Tap Cancel Alert, to cancel the call while waiting for a response.

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### Menu Icons
<table>
<thead>
<tr>
<th>Menu Icons</th>
<th>Presence Icons</th>
<th>Message Status Icons</th>
</tr>
</thead>
<tbody>
<tr>
<td>📞 Open WFC Voice application, if configured</td>
<td>✔️ Contact or group is available</td>
<td>✔️ Message delivered and read by all users</td>
</tr>
<tr>
<td>🕹️ Push To Talk</td>
<td>✗ Contact is on a call</td>
<td>✗ Messaged delivered but not read</td>
</tr>
<tr>
<td>📬 Text, audio, or video messages</td>
<td>✗ Contact is in Do Not Disturb Mode (DnD)</td>
<td>✔️ Message delivered and read by some users</td>
</tr>
<tr>
<td>📍 Map (only available on Google Mobile Services devices)</td>
<td>✗ Contact is in silent/vibrate mode</td>
<td>✔️ Message delivered to some users and read by some users</td>
</tr>
<tr>
<td>⏰ Recent call and message history</td>
<td>✗ Contact’s device is off or out of coverage area or the group is not active</td>
<td>✗ Message not delivered</td>
</tr>
<tr>
<td>🌟 Favorite contacts and groups.</td>
<td>✗ Contact’s device is signed out of Zebra PTT Pro</td>
<td>✔️ Message delivered to some users and not read by any users</td>
</tr>
<tr>
<td>🗤 Contacts</td>
<td>✗ Contact or group is blocked</td>
<td></td>
</tr>
<tr>
<td>📞️ Groups</td>
<td>✗ Contact is not responding to Zebra PTT Pro communication</td>
<td></td>
</tr>
</tbody>
</table>

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Responding to a Call
1. After a voice is heard from an incoming call and the bottom bar turns blue, press and hold Push To Talk to speak.
2. Release when finished.

Responding to an Alert Call
1. When an incoming call alert is received, tap Answer to accept the call or Ignore to reject the call.
2. After accepting the alert call, press and hold Push to Talk to speak and release when finished.

Sending a Text/Image Message
1. Tap Contacts.
2. Select one or more recipients.
3. Tap Message in the bottom bar.
4. Type the message.
5. Tap Attachment to open the context menu and select Image to attach an image or select Photo to take a picture.
6. Select to remove the image, to rotate right, or to rotate left.
7. Tap Send.

Sending a Group Text/Image Message
1. Tap Groups.
2. Select a group.
3. Tap Message in the bottom bar.
4. Type the message.
5. Tap Attachment to open the context menu and select Image to attach an image or select Photo to take a picture.
6. Select to remove the image, to rotate right, or to rotate left.
7. Tap Send.

Viewing Messages
1. Tap Recent. A red dot indicates unread messages.
2. Tap the sender to open the threaded message view.
3. Tap the message to read or view the image or listen to a previous call. The PTT button indicates a call.
4. To Reply, Forward, or Delete the message, press and hold the right corner of the message.
5. Tap in the menu bar to return to the Recent screen.

Adding a Contact
1. Tap Contacts.
2. Tap Search in the menu bar.
3. Type the contact name in the search field. The search results automatically update as you type.
4. Tap Server Search in the menu bar to search for contacts from the server.
5. Tap next to the contact name.
6. The contact is added to the Contacts list on the device.

Searching for Contacts on the Device
1. Tap Contacts.
2. Select to locate a contact in the Search Contacts field.
3. Start typing the contact name until a match is found. As each letter is entered, the matches display. Select the contact, and press and hold the contact to open the secondary menu.
4. Select an available option.
5. Tap to clear the search string to view all contacts.
6. Tap again to close the Search Contacts field.

Adding a Contact or Group to Favorites
1. Tap Contacts or Groups.
2. Tap Star to add the contact or group to the Favorites list.
   When selected the star changes to yellow.

Creating a Group
1. Tap Groups.
2. Tap for menu options.
3. Tap Create Group.
4. Tap the group type in the Select a Group Type popup and select Create.
5. Type the group name in the Create Group popup.
6. Verify that Add Group Members is selected and tap OK.
7. Select contacts to add to the group and tap OK when finished.
8. The Success popup appears. Tap OK to close.

Removing a Contact
1. Tap Contacts.
2. Select one or more contacts.
3. Press and hold the contact(s) to open the context menu.
4. Select Remove Contact or Remove Contacts.
5. At the confirmation prompt, tap OK.