**ZEBRA** Repair Order Portal



# Job Aid: Retrieving a Saved Cart



Updated February 2019

#### **Retrieving a Saved Cart - Overview**

The Repair Order Portal allows users to retrieved a previously saved cart. Once the user is able to proceed with the repair order, the saved cart can be retrieved and the user can complete the repair order submission process. When the user is ready, the following actions are available

- Retrieve a saved cart to complete and submit the repair order: Once the User is ready to submit the repair order, the saved cart can be retrieved. The user can review the saved information and make changes (add or remove repair lines) before submitting the repair order to Zebra
- Re-save the in-process repair order: Users can retrieve a cart, make changes and re-save the cart for retrieval at a later time
- Cancel a saved cart: Users can cancel the cart, cancelling the in- process repair order

**NOTE**: Once the saved cart is retrieved and submitted, the order number is generated.

The following information outlines how to retrieve a saved cart to complete the repair order submission process

## **Retrieving a Saved Cart – Searching**

If a cart was previously saved, the user can retrieve the cart and proceed with the submission of the repair order. Once retrieved, changes can be executed prior to completing the submission. The following steps outline the process to retrieve a saved cart

Step 1: Access the Repair Orders tab

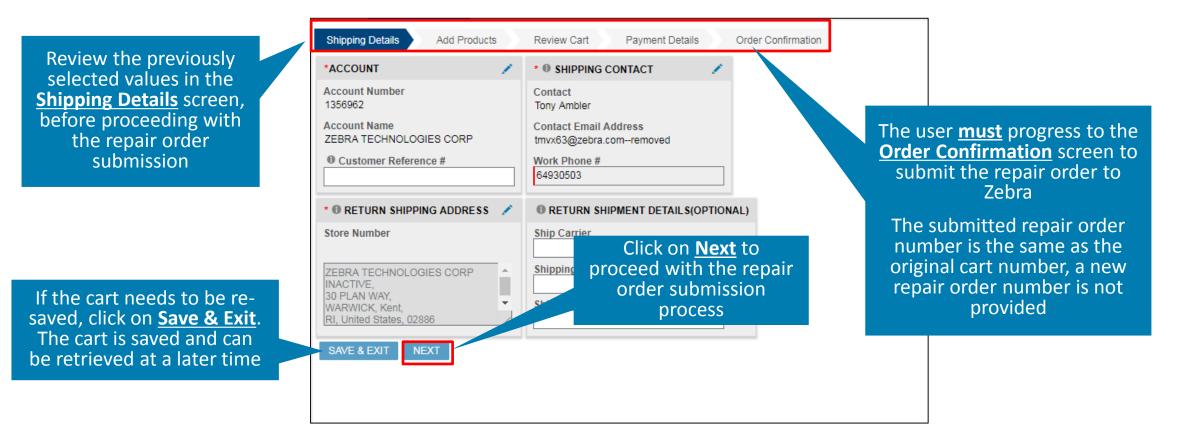
Step 2: Locate the saved cart from the list or conduct a search for the cart

Step 3: Click on the cart ID in the Cart ID field to display the saved repair order

HOME	EPAIR ORDERS	REPAIR STAT	US ASSETS CO	NTRACTS	VALIDATE WAR	RANTY AND	ENTITLEMEN	т		
PENDING REPAIR ORDERS Note: Saved orders that have not been submitted will automatically expire 30 days from the creation date.										1 - 10 of 10+
NEW REPAIR ORDER CANCEL REFRESH COLUMNS DISPLAYED Filter Type IV Filter Value FIND								1		
Cart Number	Order Status	Creation Date	Created By	Contact	Billable Orde	<b>Of Lines</b>	Bulk Load	Bulk Load St	Account#	Account Nam
1-RHQUTXB	Pending	14-02-2019	PRDTEST.4242018	Tony Ambler	Ν	0	N		1356962	ZEBRA TE
1-RHY3K25	Pending	14-02-2019	PRDTEST.4242018	Tony Ambler	Y	1	N		1356962	ZEBRA TE
1-RHQUTV2	Pending	14-02-2019	PRDTEST.4242018	Tony Ambler	Ν	0			1356962	ZEBRA TE
1-RHQUT2R	Pending	14-02-2019	PRDTEST.4242018	Tony Ambler	Y	3			1356962	ZEBRA TE
1-RDVDHX0	Pending	11-02-2019	PRDTEST.4242018	Tony Ambler	Ν	0		Completed	1356962	ZEBRA TE
1-RDVDHVU	Pending	11-02-2019	PRDTEST.4242018	Tony Ambler	Ν	0	(C 11			
1-RDVDHT2	Pending	11-02-2019	PRDTEST.4242018	Tony Ambler	Ν	U	If the sa			
1-R5RJH1H	Pending	08-02-2019	PRDTEST.4242018	Tony Ambler	Y		splay, u			
1-R98DIF4	Pending	07-02-2019	PRDTEST.4242018	Tony Ambler	Υ	2	and Filt	<u>ter Valu</u>	<u>ie</u> fielo	ds to
1-R4ZV670	Pending	07-02-2019	PRDTEST.4242018	Tony Ambler	N	0	search	n for a s	aved	art

## **Retrieving a Saved Cart – Proceed with Submission**

The saved repair order displays and the *Shipping Details* screen defaults. The user can make changes to the previously selected values or proceed with the repair order submission process by clicking on **NEXT**, progressing to the *Add Products* screen



#### ZEBRA Repair Order Portal

# Need help?

Access Zebra.com > Support & Downloads for additional information and support

Search LOGIN US - ENGLISH ~ ZEBRA SOLUTIONS PRODUCTS SERVICES SUPPORT & DOWNLOADS PARTNERS REPAIR ORDER PORTAL REPAIR ORDER PORTAL RESOURCES Mobile Computers, Barcode Scanners, RFID and Tablets The following resources are available to help you use the repair portal. **Returning user?** Need an account? **Frequently Asked Questions** This guide addresses various troubleshooting questions such as: Register 🗸 Login 🗸 How do I resolve login issues? How do I check the status of my Repair Order (RMA)? NOTE: One-time registration is required to use the Repair Order Portal, • How do I check whether my device is covered by warranty or contract? **Resources and Training** Get fast and convenient answers to most questions, review our quick guides to common tasks, take online training, or access our schedule of live training and Q&A sessions to help you learn to use the Repair Order Portal. **Contact Repair Support** For more complex issues, our Zebra Customer Support Representatives are happy to assist you! Choose the best phone number for you from a list of region- and country-specific options LATIN AMERICA BRAZIL

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even for users who are set up for other Zebra sites and tools. Please use the 'Register' option above, and a user ID and password will be emailed to you within 24 hours.

#### **Brazil and Latin America Repair Portals**

Zebra has a separate portal to support repair requests from Brazil, and another dedicated portal for repair requests for all other countries in Latin America and the Caribbean. Please use these links to access the appropriate portal for these regions.

