

# Setting Repair Email Notification Preferences



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**Step 1:** Select the Settings tab

**Step 2:** Access the Additional Preferences section

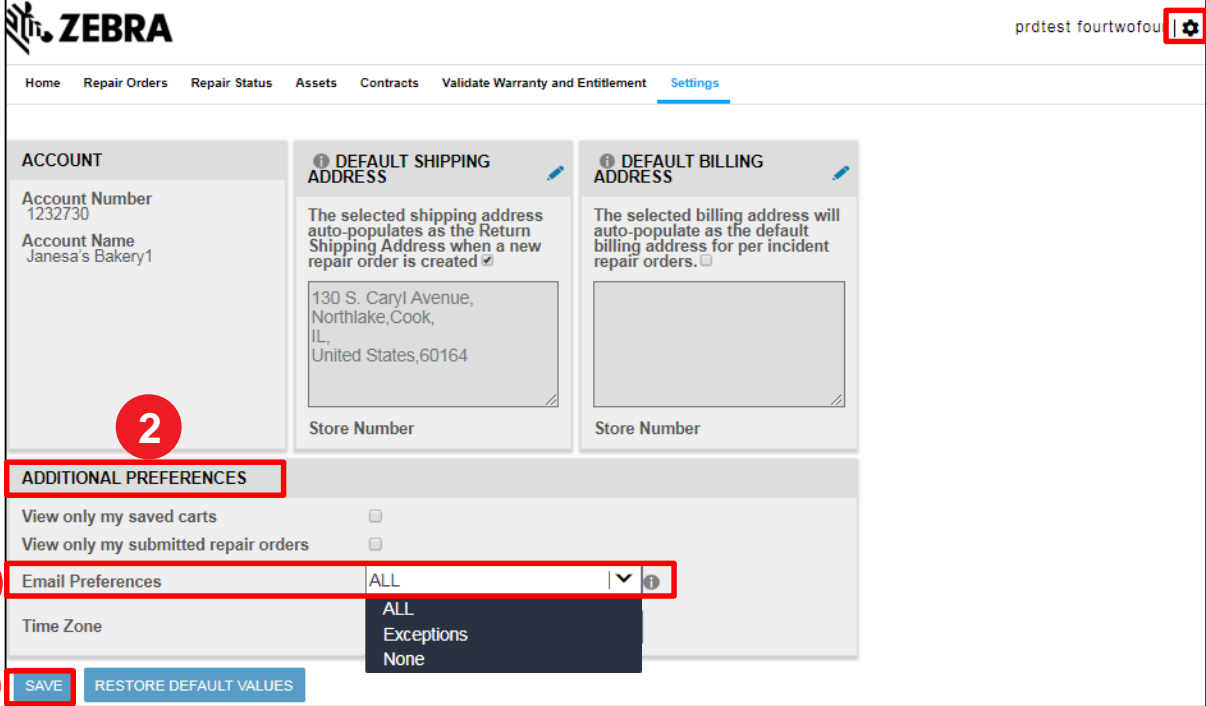
**Step 3:** Select your subscription option from the Email Preferences drop down field. Available options include:

- **All:** Email notifications are sent for all events. [Click here](#) to access the complete list of email notifications
- **Exceptions:** Email notifications are sent for all events except when a device is received at the repair depot or shipped from the repair depot
- **None:** Default setting. Email notifications will not be sent

**Step 4:** Click on 

NOTE: If you have multiple repairs in-process, you will receive only one summary email per notification type during any day when that activity (receiving, shipping, etc.) occurred.

To learn more about the repair order status notifications and reminder emails, refer to the [Subscribing To Repair Email Notifications](#) guide



The screenshot shows the ZEBRA Repair Order Portal interface. The top navigation bar includes 'Home', 'Repair Orders', 'Repair Status', 'Assets', 'Contracts', 'Validate Warranty and Entitlement', and 'Settings'. The 'Settings' tab is selected. The main content area is divided into several sections: 'ACCOUNT' (Account Number: 1232730, Account Name: Janesa's Bakery1), 'DEFAULT SHIPPING ADDRESS' (130 S. Caryl Avenue, Northlake, Cook, IL, United States, 60164), and 'DEFAULT BILLING ADDRESS'. Below these is the 'ADDITIONAL PREFERENCES' section, which is highlighted with a red box and a '2' in a red circle. This section contains checkboxes for 'View only my saved carts' and 'View only my submitted repair orders'. The 'Email Preferences' dropdown menu is open, showing options: 'ALL', 'Exceptions', and 'None'. This dropdown is highlighted with a red box and a '3' in a red circle. At the bottom of the 'ADDITIONAL PREFERENCES' section, there are two buttons: 'SAVE' (highlighted with a red box and a '4' in a red circle) and 'RESTORE DEFAULT VALUES'. A '1' in a red circle is located in the top right corner of the screenshot, near the user profile icon.

# Need help?

On *Zebra.com*, from the main menu bar, select *Support & Downloads* for additional information and support, or access assistance directly using the URLs below:

- *Contact Support:* [www.zebra.com/support](http://www.zebra.com/support)
- *Request a Repair:* [www.zebra.com/repair](http://www.zebra.com/repair)

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